

Expenses Report for Professor Tracy Lightfoot
August 2023 to July 2024

Personal Claims

Account Name	Transaction Description	£	Notes
UK Travel - Car Mileage	HULL UNIVERSITY OF HULL MILEAGE 19/07/23	35.10	
UK Travel - Taxis	TL TAXI EXPENSES 05/06-01/08/23 COMPRISING	140.70	
Total September 2023		175.80	
UK Travel - Hotels/Accommodation	TL GLASGOW RUSSELL GROUP MEETING HOTEL 25-27/10/23	291.65	
UK Travel - Hotels/Accommodation	CORRECTION TO 4889729 BARCLAYCARD TRANS	-291.65	Refund obtained
UK Travel - Fuel	TL LEICESTER UNIVERSITY OF LEICESTER MILEAGE INTO UNIVERSITY MEETING 10-11/10/23	108.90	
UK Travel - Fuel	TL HEP PARTNER EVENT PRAGUE JET2 FLIGHT SEAT ALLOCATION 05/09/23	25.00	
UK Travel - Hotels/Accommodation	TL EAST MIDLANDS AIRPORT TMP HOTEL (FLIGHT DELAYED) 20-21/10/23	152.95	
Overseas Travel - Car Mileage/Motorcycle/Bicycle	TL MANCHESTER-BERLIN TMP RYANAIR 15/10/24	15.00	
Overseas Travel - Car Mileage/Motorcycle/Bicycle	TL BERLIN-EAST MIDLANDS TMP RYANAIR 20/10/24	16.44	
Overseas Travel - Car Mileage/Motorcycle/Bicycle	TL EAST MIDLANDS AIRPORT-HOME TMP MILEAGE 21/10/24	41.85	
Total November 2023		360.14	
UK Travel - Car Mileage	TL LIVERPOOL THE AWARDS MILEAGE 07/12/23	92.70	
UK Travel - Taxis	TL YORK-HOME HEP MONITORING BOARD AND DINNER TAXI 17/11/23	52.00	
UK Travel - Other	TL LIVERPOOL THE AWARDS PARKING 07/12/23	20.00	
UK Travel - Hotels/Accommodation	TL LONDON STEM/FUTURELEARN/CITY UNIVERSITY MEETINGS HOTEL 14/11/23	200.00	
UK Travel - Hotels/Accommodation	TL LONDON TMP GROUP/CITY UNIVERSITY/ONLINE LEARNING HOTEL 11/12/23	234.00	
Total December 2023		598.70	
UK Travel - Car Mileage	TL UoHULL MILEAGE DISCIPLINARY MEETING 19/01/24	30.60	
Total March 2024		30.60	
UK Travel - Car Mileage	TL TEESIDE UNIVERSITY/STOCKTON COLLEGE MEETING MILEAGE 18/04/24	44.37	
UK Travel - Car Mileage	TL SHEFFIELD UNIVERSITY OF SHEFFIELD TEACHING CONFERENCE 27/03/24	53.37	
UK Travel - Taxis	TL YORK-HOME OPPIA/ENIGMA DINNER TAXI 25/02/2024	37.60	
UK Travel - Hotels/Accommodation	UEB TL LONDON FUTURELEARN & IPC MEETINGS HOTEL 08-09/04/24	200.00	
Total May 2024		335.34	

Purchase Card Transactions

Account Name	Transaction Description	£	Notes
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL LONDON IPC MEETING UNDERGROUND 26/06/23	5.40	
Total August 2023		5.40	
UK Travel - Taxis	TL YORK-HOME HEP DINNER TAXI 08/08/2023	39.80	
UK Travel - Taxis	TL CAMPUS-YORK HEP MEETING TAXI 09/08/2023	8.70	
UK Travel - Taxis	TL YORK-CAMPUS HEP MEETING TAXI 27/07/2023	8.20	
UK Travel - Hotels/Accommodation	TL LONDON CITY UNIVERSITY/FUTURE LEARN HOTEL 16-17/08/23	189.00	
Hospitality and Catering	TL REFRESHMENTS HEP EXTERNAL VISITORS 31/07/23	7.20	
Hospitality and Catering	TL REFRESHMENTS HEP EXTERNAL VISITORS 01/08/23	26.55	
Hospitality and Catering	TL REFRESHMENTS HEP EXTERNAL VISITORS 01/08/23	4.85	
Hospitality and Catering	TL REFRESHMENTS ARCHBISHOP'S OFFICE EXTERNAL VISITOR 12/07/23	10.95	
UK Travel - Hotels/Accommodation	TL LEICESTER UNIVERSITY OF LEICESTER ACCOMMODATION INTO UNIVERSITY DINNER 10/10/2023	116.40	
Total September 2023		411.65	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL YORK-GLASGOW RUSSELL GROUP PVC NETWORK TRAIN 25/10/23	32.00	
UK Travel - Taxis	TL YORK-CAMPUS (RETURN FROM LONDON CITY UNIVERSITY/FUTURE LEARN MEETINGS) TAXI 17/08/23	10.60	
UK Travel - Taxis	TL BIRMINGHAM TEACHING EXCELLENCE AWARDS TAXI 28/09/23	7.80	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL YORK-CAMPUS (RETURN FROM BIRMINGHAM TEACHING EXCELLENCE AWARDS) TAXI 29/09/23	11.20	
UK Travel - Taxis	TL BIRMINGHAM TEACHING EXCELLENCE AWARDS TAXI 29/09/23	7.00	
UK Travel - Hotels/Accommodation	TL GLASGOW RUSSELL GROUP PVC NETWORK HOTEL 25-27/10/23	291.65	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL YORK-GLASGOW RUSSELL GROUP PVC NETWORK TRAIN ADMIN CHARGE FOR CHANGE OF TICKET 25/10/23	12.70	
Total October 2023		372.95	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL LONDON-YORK STEM EVENT TRAIN 14/11/23	53.90	
UK Travel - Taxis	TL TAXI TRANSFER FOR HEP EXTERNAL VISITORS 12/10/23	43.00	
UK Travel - Taxis	TL TAXI YORK - HOME RUSSELL GROUP MEETING 27/10/23	40.00	
Total November 2023		136.90	
UK Travel - Taxis	TL LONDON JISC BOARD TAXI 21/11/23	10.80	
UK Travel - Taxis	TL YORK-CAMPUS (RETURN FROM JISC BOARD LONDON) TAXI 22/11/23	11.00	
UK Travel - Taxis	TL LONDON TMP GROUP TAXI 11/12/23	15.80	
UK Travel - Taxis	TL YORK-HOME TAXI POST-OPPIA EVENT VISFO 19/12/23	41.20	
UK Travel - Other	TL YORK STATION PARKING (LONDON MEETINGS TMP GROUP/ CITY UNI & HEP) 11-12/12/23	35.00	
UK Travel - Hotels/Accommodation	TL LIVERPOOL THE AWARDS HOTEL 07/12/23	137.58	
Total January 2024		251.38	
UK Travel - Taxis	TL EDINBURGH HEPI ROUNDTABLE & DINNER TAXI 30/01/24	7.00	
UK Travel - Taxis	TL EDINBURGH HEPI ROUNDTABLE & DINNER TAXI 31/01/24	7.10	

UK Travel - Taxis	TL LONDON OPPA SUPPORTER RECEPTION TAXI 15/01/24	18.60
UK Travel - Other	TL YORK STATION PARKING OPPA SUPPORTER RECEPTION LONDON 15-16/01/24	35.00
UK Travel - Hotels/Accommodation	TL EDINBURGH HEPI ROUNDTABLE & DINNER HOTEL 30/01/24	127.20
<i>Total February 2024</i>		<u>194.90</u>
Hospitality and Catering	TL YORK CITY COLLEGE VC DINNER (7 PEOPLE) 19/03/24	390.13
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL LONDON PTI EVENT/ALUMNI MEETINGS UNDERGROUND 11/03/24	2.80
UK Travel - Taxis	TL YORK-CAMPUS ON RETURN FROM LONDON TAXI 12/03/24	11.10
UK Travel - Taxis	TL LONDON PTI EVENT/ALUMNI MEETINGS TAXI 11/03/24	12.80
Hospitality and Catering	TL YORK CITY COLLEGE EXTERNAL VISITORS LUNCH 19/03/24	6.65
Hospitality and Catering	TL YORK CITY COLLEGE EXTERNAL VISITORS LUNCH X 4 PEOPLE 19/03/24	27.20
<i>Total March 2024</i>		<u>450.68</u>
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL LONDON-SOUTHAMPTON RUSSELL GROUP PVC NETWORK TRAIN 25/04/24	54.50
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL LONDON IPC MEETING UNDERGROUND 09/04/24	2.70
UK Travel - Taxis	TL YORK-HOME (LONDON & SOUTHAMPTON TRIP) TAXI 26/04/24	37.00
UK Travel - Other	TL YORK OVERNIGHT PARKING IPC/ALUMNI LONDON MEETINGS 08-09/04/24	35.00
UK Travel - Other	TL YORK CITY COLLEGE MEETING PARKING 20/03/24	7.90
UK Travel - Other	TL SHEFFIELD UNIVERSITY OF SHEFFIELD T&L CONFERENCE PARKING 27/03/24	10.00
UK Travel - Hotels/Accommodation	TL LONDON COLLEGE OF BENEFACTORS DINNER HOTEL 24/04/24	209.00
<i>Total May 2024</i>		<u>356.10</u>
UK Travel - Other	TL YORK-LONDON SIR MALCOLM GRANT MEETING STATION PARKING 25/06/24	20.00
Hospitality and Catering	TL REFRESHMENTS EXTERNAL VISITORS 03/05/24	8.40
Hospitality and Catering	TL OPPA LUNCH 25/06/24	40.59
<i>Total July 2024</i>		<u>68.99</u>

Other Travel and Expenses

Account Name	Transaction Description	£	Section Totals
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL YORK-BIRMINGHAM TEACHING EXCELLENCE AWARDS TRAIN 28/09/23	151.20	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL YORK-LONDON RETURN CITY UNIVERSITY/FUTURE LEARN TRAINS 16-17/08/23	126.40	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL YORK-LONDON RETURN CITY UNIVERSITY/FUTURE LEARN TRAINS 16-17/08/23 (TRANSACTION FEE)	3.00	
UK Travel - Taxis	TL YORK TAXI TO STATION 17/08/2023	15.90	
UK Travel - Hotels/Accommodation	TL LONDON TMP COURSE HOTEL 06-07/02/23	243.00	
UK Travel - Hotels/Accommodation	TL LONDON SOCIOMOBILITY FOUNDATION HOTEL 13-14/02/23	185.60	
<i>Total August 2023</i>		<u>725.10</u>	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL GLASGOW-YORK RUSSELL GROUP TRAIN 27/10/23 (TRANSACTION FEE)	3.50	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL GLASGOW-YORK RUSSELL GROUP TRAIN 27/10/23	76.30	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL YORK-BIRMINGHAM UK TEACHING EXCELLENCE AWARDS TRAIN 28/09/23	75.60	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL YORK-BIRMINGHAM UK TEACHING EXCELLENCE AWARDS TRAIN 28/09/23 (TRANSACTION FEE)	1.50	
UK Travel - Taxis	TL YORK-HOME TAXI	32.90	
UK Travel - Hotels/Accommodation	TL LONDON HEP/IDP CONNECT HOTEL 16-17/08/22	190.34	
UK Travel - Hotels/Accommodation	TL LONDON ADVANCEHE DVC/PVC NETWORK HOTEL 17-18/05/2023	171.20	
UK Travel - Hotels/Accommodation	TL LONDON HEP COMMUNITY FORUM HOTEL 05-07/06/23	401.20	
<i>Total September 2023</i>		<u>952.54</u>	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL YORK-LONDON STEM LEARNING TRAIN 14/11/23 (TRANSACTION FEE)	1.50	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL YORK-LONDON STEM LEARNING TRAIN 14/11/23	49.00	
UK Travel - Hotels/Accommodation	UEB TL LONDON RUSSELL GROUP HOTEL 23-24/3/23	200.20	
<i>Total October 2023</i>		<u>250.70</u>	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL YORK-LONDON RETURN JISC/EMERGE HE TRAIN 21-22/11/23 (TRANSACTION FEE)	3.00	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL LONDON-YORK STEM LEARNING TRAIN REFUND 15/11/23	-150.30	Refund obtained
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL LONDON-YORK STEM LEARNING TRAIN 15/11/23	160.30	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL YORK-LONDON RETURN JISC/EMERGE HE TRAIN 21-22/11/23	157.30	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL LONDON-YORK STEM LEARNING TRAIN 15/11/23 (TRANSACTION FEE)	1.50	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL YORK-LIVERPOOL THE AWARDS TRAIN 07/12/23 (TRANSACTION FEE)	2.50	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL YORK-LIVERPOOL THE AWARDS TRAIN 07/12/23	63.90	
<i>Total November 2023</i>		<u>238.20</u>	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL LONDON-YORK TMP GROUP TRAIN 12/12/23	68.40	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL LONDON-YORK TMP GROUP TRAIN 12/12/23 (TRANSACTION FEE)	1.50	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL YORK-LONDON TMP GROUP TRAIN 11/12/23	160.30	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL YORK-LONDON TMP GROUP TRAIN 11/12/23 (TRANSACTION FEE)	1.50	
<i>Total December 2023</i>		<u>231.70</u>	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL YORK-LONDON GK & SUPPORTER RECEPTION TRAIN 15/01/2024	49.00	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL YORK-LONDON GK & SUPPORTER RECEPTION TRAIN 15/01/2024 (TRANSACTION FEE)	1.50	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL LONDON-YORK GK & SUPPORTER RECEPTION TRAIN 16/01/2024	53.90	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL LONDON-YORK GK & SUPPORTER RECEPTION TRAIN 16/01/2024 (TRANSACTION FEE)	1.50	
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL EDINBURGH-YORK HEPI/KORTEXT TRAIN 31/01/24	36.00	

UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL TL YORK-EDINBURGH HEPI/KORTEXT TRAIN 30/1/24 (TRANSACTION FEE)	1.50
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL TL YORK-EDINBURGH HEPI/KORTEXT TRAIN 30/1/24	26.40
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL EDINBURGH-YORK HEPI/KORTEXT TRAIN 31/01/24 (TRANSACTION FEE)	1.50
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL YORK-LONDON THE PTI/ALUMNI TRAIN 11/03/24 (TRANSACTION FEE)	1.50
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL YORK-LONDON THE PTI/ALUMNI TRAIN 11/03/24	17.00
<i>Total January 2024</i>		<u>189.80</u>
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL YORK-LONDON SHAPING THE WORKFORCE OF THE FUTURE TRAIN 29/02/24	49.00
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL YORK-LONDON SHAPING THE WORKFORCE OF THE FUTURE TRAIN 29/02/24 (TRANSACTION FEE)	1.50
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL YORK-LONDON FUTURELEARN/KAPLAN/ALUM TRAIN 08/04/24	34.00
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL YORK-LONDON FUTURELEARN/KAPLAN/ALUM TRAIN 08/04/24 (TRANSACTION FEE)	1.50
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL LONDON-YORK THE PTI/ALUMNI TRAIN 12/03/24	72.60
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL LONDON-YORK THE PTI/ALUMNI TRAIN 12/03/24 (TRANSACTION FEE)	1.50
<i>Total February 2024</i>		<u>160.10</u>
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	UEB TL YORK-LONDON KORTEXT TRAIN 07/05/24	47.80
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	UEB TL YORK-LONDON TRAIN 07/03/24 REFUND REQUESTED	51.50
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL YORK-LONDON COLLEGE OF BENEFACTORS/RUSSELL GROUP TRAIN 24/04/24 (TRANSACTION FEE)	1.50
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL YORK-LONDON COLLEGE OF BENEFACTORS/RUSSELL GROUP TRAIN 24/04/24	35.70
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL YORK-LONDON TRAIN 07/03/24 (TRANSACTION FEE) REFUND REQUESTED	1.50
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL YORK-LONDON KORTEXT TRAIN 07/05/24 (TRANSACTION FEE)	3.50
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL SOUTHAMPTON-YORK RUSSELL GROUP TRAIN 26/04/24	91.80
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL LONDON-YORK FUTURELEARN/IPC TRAIN 09/04/24 (TRANSACTION FEE)	1.50
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL LONDON-YORK FUTURELEARN/IPC TRAIN 09/04/24	113.80
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL LONDON-YORK KORTEXT TRAIN 08/05/24 (TRANSACTION FEE)	1.50
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL LONDON-YORK KORTEXT TRAIN 08/05/24	53.80
<i>Total March 2024</i>		<u>403.90</u>
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL YORK-LONDON COLLEGE OF BENEFACTORS TRAIN 24/04/24	47.80
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL YORK-LONDON COLLEGE OF BENEFACTORS TRAIN 24/04/24 (TRANSACTION FEE)	3.50
<i>Total April 2024</i>		<u>51.30</u>
UK Travel - Hotels/Accommodation	TL BIRMINGHAM TEACHING EXCELLENCE AWARDS HOTEL 28-29/09/23	130.40
<i>Total May 2024</i>		<u>130.40</u>
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL LONDON-YORK FUTURELEARN WORKSHOP TRAIN 19/06/24	168.10
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL LONDON-YORK FUTURELEARN WORKSHOP TRAIN 19/06/24 (TRANSACTION FEE)	1.50
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL YORK-LONDON FUTURELEARN WORKSHOP TRAIN 18/06/24	71.70
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL YORK-LONDON FUTURELEARN WORKSHOP TRAIN 18/06/24 (TRANSACTION FEE)	1.50
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL YORK-LONDON RETURN MEETING SIR M GRANT AND MICHAEL CROWE TRAINS 25/06/24 (TRANSACTION FEE)	3.00
UK Travel - Rail/Coach/Bus/Tram/Ferries/Underground	TL YORK-LONDON RETURN MEETING SIR M GRANT AND MICHAEL CROWE TRAINS 25/06/24 (TRANSACTION FEE)	336.20
UK Travel - Hotels/Accommodation	TL LONDON SHAPING THE WORKFORCE OF THE FUTURE HOTEL 29/02/24-01/03/24	167.59
UK Travel - Hotels/Accommodation	TL LONDON JISC/EMERGE HE HOTEL 21-22/11/23	191.20
UK Travel - Hotels/Accommodation	TL LONDON THE PTI/ALUMNI HOTEL 11-12/03/24	161.59
UK Travel - Hotels/Accommodation	TL LONDON GK & SUPPORTER RECEPTION HOTEL 15-16/01/24	114.10
<i>Total June 2024</i>		<u>1,216.48</u>
UK Travel - Hotels/Accommodation	TL LONDON FUTURELEARN WORKSHOP HOTEL 18-19/06/24	240.16
<i>Total July 2024</i>		<u>240.16</u>